

Authorization of Funding for Training

The City of Minneapolis Dislocated Worker Program agrees to fund the training costs indicated on the line titled "Total Amount Authorized", minus any grants or scholarships, for the client listed below.

Date:

10/18/2010

Client Information

Last Name [REDACTED]		First Name [REDACTED]	
Email [REDACTED]		Phone [REDACTED]	WF1 ID# [REDACTED]

School/Training Institution Information

School Name Voice Results		School Address [REDACTED]	
City St. Louis Park		State MN	Zip 55416
School Contact Name Sarah Jones-Larson	School Contact Phone 612-836-8869	School Contact Fax No Fax	School Contact Email sarah@voiceresults.com
Semester (or Training) Start Date [REDACTED]	Semester (or Training) Completion Date [REDACTED]		Last date class can be dropped before full payment is due [REDACTED]

		Initial	Revised
Tuition	\$	961.50	
Books	\$		
Supplies	\$		
Tools	\$		
Registration Fee	\$		
Testing Fee	\$		
Other Required Costs	\$		
Estimated Training Costs	\$	961.50	

Financial Aid Awards (Semester or Total):

<input type="checkbox"/> Pell Grant	- \$		
<input type="checkbox"/> MN Grant	- \$		
<input type="checkbox"/> SEOG	- \$		
<input type="checkbox"/> Other	- \$		
Less grant/scholarships	- \$		

Total Amt Authorized	\$	961.50	
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Billing Instructions

Grants/Scholarships must be applied to training costs first.
When costs are finalized, please **send invoices ASAP** to:

Counselor **Claire Nelligan**
Agency **DEED - South Minneapolis WFC**
Address **777 East Lake Street**

City, State, Zip **Minneapolis, MN 55407**
Phone **612-821-4494**
Fax **612-821-4014**
Email **claire.nelligan@state.mn.us**

The invoice should include:

- the tuition fee statement with the student's name on it, *and*
 - itemized receipts for all authorized books / supplies / required costs.
- Please contact counselor with any questions.*

Comments

MOHE Exemption 141.35(15)

METP/Service Provider Staff Use Only (must submit to METP within 10 days of completion and prior to the start of any training)

Does school offer Financial Aid?

<http://tinyurl.com/22w9vlh> ☐ Yes ☐ No ☒ N/A

If N/A, Why? School not on provider list

If Yes, counselors must complete the following

Financial Aid Officer (FAO)

FAO Contact Phone

Award Letter received ? ☐ Yes ☐ No

Labor Market Data document demand for skills training

<input type="checkbox"/> OID	<input type="checkbox"/> High Growth	<input type="checkbox"/> High Wage
<input type="checkbox"/> WF Council Target Industry	select from list	
<input checked="" type="checkbox"/> Career Ladder	<input type="checkbox"/> Other	

Funding Source/Program

☐ Federal - WIA DW ☒ State - MN DW
☐ Other

Type of Training

Non-Credentialed Training

☒ All non - credentialed ☒ Short term pre-vocational services

Credential/Certificate Training

<input type="checkbox"/> GED	<input type="checkbox"/> Classroom Training - Academic
<input type="checkbox"/> High School Diploma	
<input type="checkbox"/> AA/AS Degree	
<input type="checkbox"/> BA/BS Degree	
<input type="checkbox"/> WIA Recognized Certificate	<input type="checkbox"/> Classroom Training – Academic OR
	<input type="checkbox"/> Classroom Training - Occupational Skills OR
	<input type="checkbox"/> Entrepreneurial Training

Complete Training Plan in file? ☐ (required for credential/certificate training)

ISEEK Information

☐ WIA Certified Program (required if WIA credential/certificate training or \$1000+)
☐ State/MOHE Licensed (required if 16 or more hours of instruction) or ☒ exempt

<input checked="" type="checkbox"/> Initial Estimation	\$ 961.00	Full cost of training plan (requested, not guaranteed)	for this client - at this school - for Program Year
<input type="checkbox"/> Revised Estimation	\$	Full cost of training plan (requested, not guaranteed)	2010
<input type="checkbox"/> Increase Total Amount Authorized and Estimation (Please explain)			
<input type="checkbox"/> Decrease Total Amount Authorized and Estimation due to grants and/or scholarships applied to training costs			
<input type="checkbox"/> Decrease Total Amount Authorized and/or Estimation (Please explain)			